

Water Integrity MENA

Planning workshop for regional experts

1-2 September 2014, GIZ Eschborn,
Germany Governance Funds for Maghreb and Near East Regions

Documentation



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I-Planning workshop in Eschborn :

1. Presentation of the WI program progress presented by ONEE and SONEDE TEAM

Some comments by the team project and the participants as following :

- To remind the national context of both Morocco and Tunisia.
- Local policies in favor of good governance and implementation of a system anti-corruption
- Water integrity project jointly with GIZ, is a good opportunity to initiate or activate the existing mechanism for a better integrity and efficiency (DAO in ONEE and department of anti-corruption in Tunis)
- The Work plan and time plan for every activity in ONEE and SONEDE
- The Experience exchange between ONEE and SONEDE about activities achieved till now in WI-Implementation
- Role determination for every member in ONEE and SONEDE in WI-Activity

2. Review of training material (working version)

Training material

- Presentation of the training document (working version) elaborated jointly by Mr Biad Mostafa and Mr Jamal Al Salah.
- Explanation on the different steps to **follow to implement the water integrity and the tools presented by Mr Mostafa Biad.**
- Sharing the Moroccan and Tunisian experience using the training material as a work reference.
- Next steps (see image bellow)



The WI Operation plan list the next activities to undertake in the few coming months as following : (See the OP bellow)

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3. state of Water integrity at international level/ up coming events

Share the activities and the upcoming events in terms of WI at international level by Mrs Lotte (expert in good governance and WI)

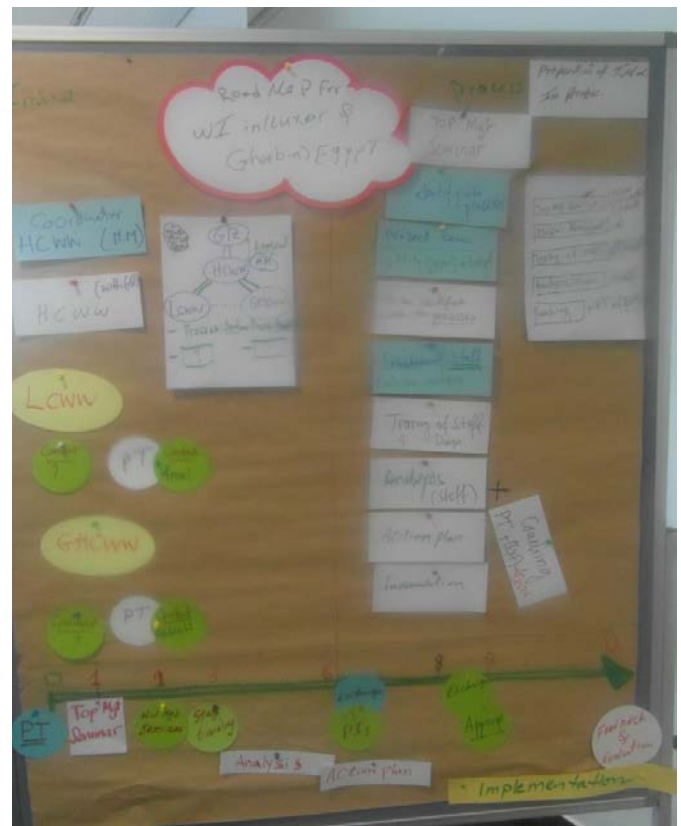
Events	Dates
Stockholm water week	Stockholm in September 2014
International anti-corruption-Tunis	Postponed (March 2015)
7th water forum	in Korea 2015
Water integrity forum in Deft (policies and good principles in universal code of conduct	
Involve SONEDE and ONEE in the publication / chapter urban water management and share the experience about the analysis lead in the main process (utilities)- see presentation Lotte	

4. Implementation of WI in Egypt and Jordan (working session/ framework set up)

- Why WI in Utilities (awareness and sensitizing about the importance of the project)
- Set up a frame work to implement the water integrity project based on both experience pilot sites ONEE and SONEDE
- Working session and approach adopted by Jordan and Egypt and first draft delivered on the next steps before activities start up.

Two working group : to discuss and set up a road map for WI program in Egypt , HWCC and Jordan.

- a- Egypt/ HWCC : the program will be implemented in LCWW (LUXOR) and GHCWW (El GHARBIA) (see the image below)



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b- Jordan/MWI/PMU

The WI program will be steered by the MWI & PMU with support from ACWUA. The implementation will be done in 3 utilities as following : (see the sheme below)

- AWC -Aqaba
- Miyahuna
- WAJ

P.S : It is necessary in the current step to determine ACWUA role to lead WI- project in Jordan and in Egypt (may ACWUA can help in WI-Implementation in Jordan but in Egypt the WI-implementation must be internal to avoied any conflict)

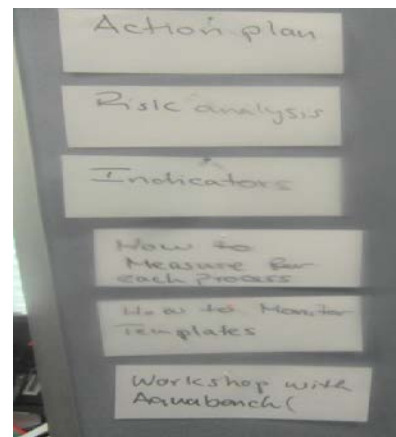
5. Risk mapping tools and identification of performance indicators related to risks

Performance indicators

- Briefing on the performance indicators jointly with Filip Bertzbach
- Explanation of risk mapping tools and methodology adopted

Main actors involved:

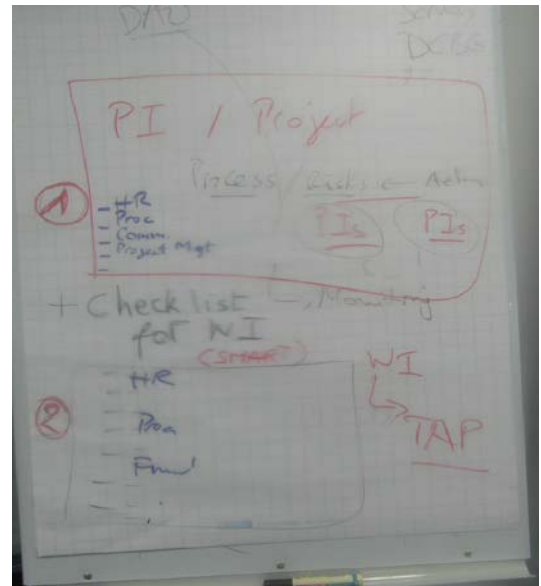
- Top management
- Middle management
- WI: internal and external experts
- WI analysis
- WI plan



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The approach adopted is :

- Identification of quantitative PI for outputs /outcome/ impact according to the risk mapping matrix in both DAO in ONEE and DCBG in SONEDE
- Identification of qualitative PI : questionnaire related to TAP based on results of the quantitative PI.



6. Lessons learned/ future actions

- Monitoring is very important when it comes to indicators
- Business plan should be developed in parallel with the strategic plan
- Identify the process owner / measures
- Make template performance
- Do it with a small group
- Make realistic plan for implementation
- Approve the action plan and identify the indicators
- Egypt and Jordan can attend the exchange workshop in Rabat
- Discuss some points related to the WI -Project with an External consulting Company

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II- Planning workshop in Berlin: Project progress state & budget

1. Contracts state (FV & Consultant contracts)

Contracts FV		Responsibilities
WI contract for ONEE	Contract to be extended to 2015	TP, CF Follow up : HK
WI contract for SONEDE	Contract to be extended to 2015	TP, KH.DEM Follow up : HK
WI contract for ACWUA	Contract to be signed in October for Egypt and Jordan and preparation of operation plan ,visit planned in 13 -16 October to Cairo and Amman (TP)	TP,AN Follow up : HK
Consultant contracts		
Contract for Mr Biad/ONEE	Proposal to be prepared (TP)	TP Follow up : HK
Contract for Mr Ghannem & Mrs Jebari/SONEDE	To renew their contract as following : <ul style="list-style-type: none"> • Explore with SONEDE the feasibility to extend their respective contracts under the FV budget. • GIZ will extend their contract and underline the reasons: 	SONEDE or GIZ(TP) Follow up : HK

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2. WI planning, OP update for SONEDE and ONEE

OP up date for SONEDE and ONEE as following:

Activities	Deadline	Comments	Follow up
1. a. Finalizing the analysis report. b. Set up of WI action plan and c. Presentation of the report to the TOP management	End of September		TP, HK
2. Exchange workshop SONEDE/ONEE	End of October		Follow up : HK
3. WI implementation plan	Mid of October	Include other regions	TP
4. WI- TI conference	Postponed/ March	Depends on elections in Tunis,	Tbd
5. AWW (Arab water week) in Jordan.	January 2015	Preparatory meeting in October.	TP, MW, HK, AN ??

N.B: renew the contracts for local Tunisian experts and local expert from Morocco with clear duties (TOR) to lead the following activities:

- Conduct a workshop to guide and provide the necessary support to the implementation phase
- Insure the WI implementation follow up

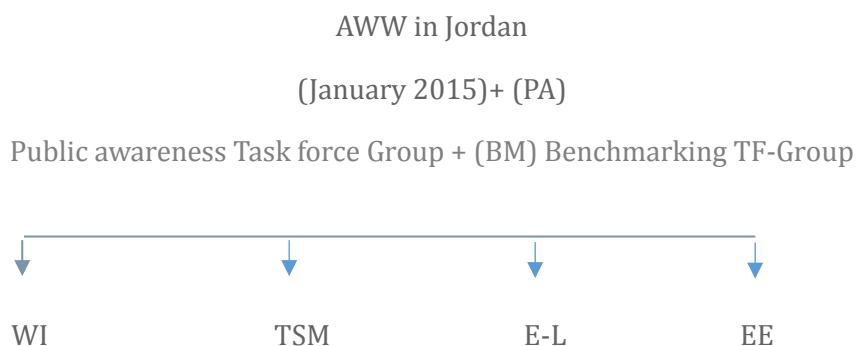
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3. AWW: preparatory phase and organizational aspects (WI, EE, E-L, TSM, PA, BM)

Preparatory phase:

- Identification of participants (4 people from ONEE and 4 from SONEDE)
- Preparatory and editing workshop
- Material to be prepared : final draft of training guide to be printed (200 copies)
 - Productions of posters.
 - Final draft of guidelines.
 - Presentations (Keynote)
- Payment of the booth (explore ONEE money transfer to ACWUA)
- WI-TOT: SIWI may organize 2 days training B to B in AWW, also it was suggested to lead a two days training earlier in December in Alexandria (to be confirmed)

Responsibilities/component/ project as following:



WI/actions to be done:

- Finalizing the guide (working version)
- Translation in French and printing of 200 copies
- WI for Maghreb in AWW will be presented as a session in the program :
 - a- Keynote
 - b- Presentation of ONEE and SONEDE
 - c- Panel discussion
- Posters edition for both SONEDE and ONEE with activities, achievements and conclusions
- Prepare ½ page by both SONEDE and ONEE as following: (Mrs Lotte will share the concept note of the publication :
 - a-ONEE/ACWUA: Networking, training and capacity building
 - b- ONEE/ SONEDE: implementation/ processes

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- WI website: discuss the contract with Mr Dirk for the website design. On the meantime, ONEE and SONEDE will work on the content.
- Prepare ½ page on Stockholm event on achievement and conclusions by SONEDE and ONEE and communicate it with Mr Petermann in order to announce it on ACWUA website.
- Prepare the Scope of work for WI-implementation in Jordan and in Egypt (note in Jordan was done)

EE/ actions to be done:

- Peer review to finalize the EE guidelines. Deadline : October 7th (Echborn)
- Finalize the concept note by Mr A. Biad and Mr M. Hajji on EE-Task force and share it with ACWUA
- EE pool : Identify the local experts from both SONEDE and ONEE
- Preparation of the EE regional workshop in Rabat that will be conducted by German experts in both languages French and English (deadline in November)
- Develop a working material from the EE guidelines by the German experts to be used in the regional workshop
- Translate the EE guidelines to French by ONEE
- Prepare the national workshops in ONEE and SONEDE (identify qualified participants involved in the analysis check), deadline: December.
- All EE-TF members are invited to contribute with papers on good practices (Reader), as well as to encourage their colleagues and other experts from the water sector to submit papers.

E- learning/ actions to be done:

- Follow up of the signature of FV contract (**urgent**)
- Consider the launch of E-san exclusively for Maghreb as a test phase
- Translate courses only for Maghreb, Algeria, Tunis, Mauritania in French.
- Provide contracts for Mr Mahi and E-tutors through ACWUA (explore the closest opportunity)
- Market the courses under ONEE and SONEDE.
- Activate the TWG: plan meeting between Mr Moawad, Mr S.Bensaid (chairperson) and Mr Biad in order to promote actively the course.
- Discuss the promotion of capacity building and the activation of the group.
- Business note to be developed by Mr Dirk, Mr Mahi and Mrs Dana Daqqaq

TSM

- Support the organizational aspect of the top-managers Awareness workshop for Water sector (SONEDED & ONAS) in October in Tunis and achieve the Gab analysis to apply the TSM-requirements at the Tunisian pilot project as preparing stage.
- Internal training for the Technical staff at Pilot project –Jordan (September-2014)
- Inspectors training for selected TSM-Experts in Cairo (end October-2014)
- In case there is an agreement for to implement TSM-requirements at the Tunisian pilot project, an internal training for the technical Staff at the Pilot project will be in November 2014.
- Preparing to present all TSM-activities at the AWW (May it is one section for TSM at AWW), it is planned to certify one pilot (Jordan pilot) via the AWW.
- Coordinate jointly with N. Shareef for AWW.

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Participants to Eschborn WI meeting :

Participants list		
Name	Country	Institution
Mostafa Biad	Morocco	ONEE
Mohammed El Ouazzani	Morocco	ONEE
Hebib jomaa	Tunisia	SONEDE
Atika Souissi	Tunisia	SONEDE
Mongi Karrit	Tunisia	SONEDE
Obadah Ibrahim	Jordan	Jordan water company
Al salah Jamal	Jordan	ACWUA
Al zubi Jarrah	Jordan	ACWUA
Noama Shareef	Jordan	ACWUA
Beshay Amal melad saeid	Egypt	LCWW
El Talawy abdelhadi lotfi	Egypt	HCWW
Thomas Peterman	Germany	GIZ-GER
Michaelis Waltraud	Germany	GIZ-GER
Hind Kamil	Morocco	GIZ-Mor

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The program of the meeting

Sunday				
31.08.14	tbc	Arrival Airport Frankfurt		
	12:55	Team Jordan		14:00
	14:10	Team Egypt		15:15
	15:25	Team Morocco		16:15
	16:25	Team Tunisia		17:15
	16:30 h	Thomas and Waltraud arrive by train/car		
	18:45 h	Depart for dinner at 18:30	Welcome evening	Restaurante "Lucania" (9 min walk)
Day 1	Time	Session	Content	Facilitators/Resource persons
1.09.14	09:00 h	Welcome	Agenda	Thomas (with Jamal and Mostafa)
	09:15 h	Session 1: State of the WI-Maghreb project	WI-Approach: Achievements in ONEE and SONEDE	Moderation: Jamal
			ONEE presentation, Q&A	Team
			SONEDE presentation, Q&A	Team
			Next Steps, Pls Action plan	
	12:00 h	Current activities to promote WI at international level (GIZ, WIN, etc)	Presentation, Q&A	Lotte Feuerstein, GIZ
	12:45 h	<i>lunch break</i>		Kantine GIZ Haus 3
	14:00 h	Session 1 cont'd	The WI-Training Manual	
			Presentation, discussion groups	Presentation: Mostafa
	16:00 h	Session 1 cont'd	Performance Indicators, Benchmarking	Option: Daniel Zipperer (aquabench)
	Presentation; plenary discussion			
17:30 h	Closing	Recap and feedback (5 min)	Thomas, group	
20:00 h	<i>dinner</i>		Hotel Bommersheim	
Day 2 2.09.14	08:50 h	Introduction	overview day 2	Thomas
	09:00 h	Session 2	Role out of the new WI-Near East project	Moderation: Mostafa
	Recap of proposal Oct 2013		Thomas	

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			Institutional set-up; Actors; regional expert team	Plenary
	9:45 h	Development of activities in Egypt/Jordan	Concept (road map: goal, how to proceed etc.)	Parallel groups elaborate
			Draft Plan of Operation (activities, responsibilities, means)	
	12:45 h	<i>lunch break</i>		Kantine GIZ
	14:00 h		Presentations by groups; Q&A	
	15:00 h	Session 3	WI-activities in the region by ACWUA	Moderation:
		<i>Development of activities at regional level</i>	Regional expert team Role of ACWUA secretariat as advocate Action plan, responsibilities	
			Draft program for Arab Water Week session on WI	
	17:00 h	Closing	Summary of achievements	Thomas
	20:30 h	<i>dinner</i>		Hotel Bommersheim
3.9.2014	departure			

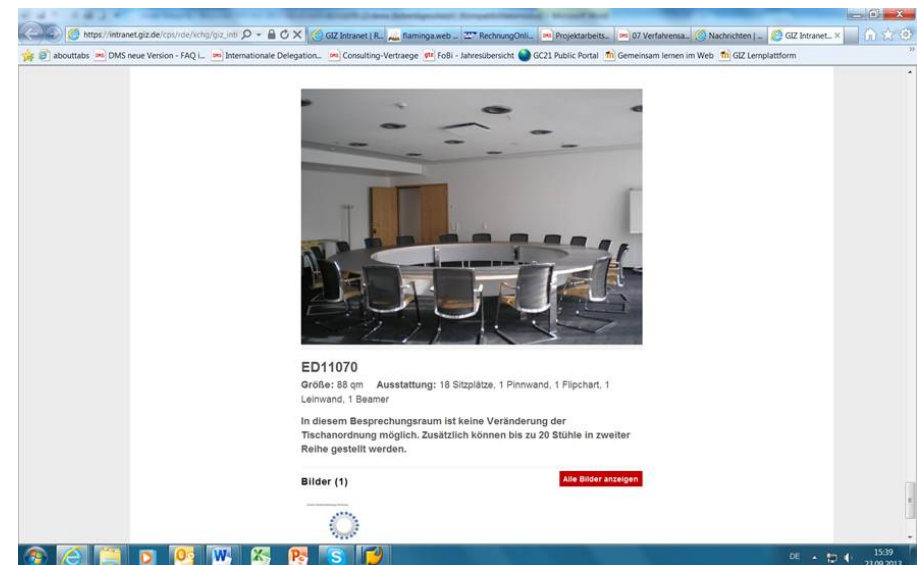
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 Tel +49 6173 600800. <http://www.hotel-bommersheim.de/en/index.htm>

Venue at GIZ Eschborn:

DEUTSCHE GESELLSCHAFT FÜR
 INTERNATIONALE ZUSAMMENARBEIT (GIZ)
www.giz.de

Dag-Hammarskjöld-Weg 1-5
 65760 Eschborn

- Haus 1
- Room ED 11070



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